

Systems Analyst

Norwich



The Role

We are looking for two motivated Systems Analysts to join our dynamic and ever-growing team in our Norwich office. The successful candidate will be an integral part of our Systems team, analysing, developing, and improving our systems, processes, and internal infrastructure. The role holders will liaise with internal and external stakeholders developing new systems, the planning and integration of these systems.

Key Responsibilities

- Assist with the implementation of new systems and processes
- Identify and propose improvements to existing systems and processing by evaluating current practices, design, configure, test and implement solutions where a business case is feasible/proven
- Become a subject matter expert on business applications and processes to the firm
- Work closely with programmers and software developers to build systems
- Oversee testing to identify problems before a system goes live
- Query and analyse data using digital reporting tools
- Keep up to date with technical and industry developments
- Provide support to end users and deal with issues and/or queries via email, phone, or face to face on new and existing business systems and models
- Train staff on new systems
- Create and maintain training manuals/user guides

Requirements

- Grade C/4 or above in Maths and English
- A keen interest in technology and software is desirable
- Possess business awareness
- Possess a methodical, investigative, and inquisitive mind and attention to detail
- Excellent organisation skills with the ability to work both independently and as part of a team
- A logical approach to problem solving
- Excellent analytical skills and ability to learn quickly
- Excellent communication skills, both written and verbal
- Ability to demonstrate planning and negotiating skills
- Be able to use initiative and have self-confidence in own ability
- Be adaptable and flexible in your approach to work
- An interest in how organisational processes work
- A full UK Driving Licence is desirable but not essential



Any questions?

Email careers@astonshaw.co.uk



Why Join Us?

We're a forward-looking employer with six offices across Norfolk, Cambridge and Suffolk. We're always looking to grow our business and making sure we have the right people on board is key to our success.

As an Association of Chartered Certified Accountants (ACCA) approved employer, our culture is progressive, proactive and client-focused. As a result, we can offer you a dynamic working environment with many opportunities to develop your skills, qualifications and achieve.

Benefits

- Competitive Salaries
- Ongoing, Fully-funded Training
- ICAEW Approved Trainer
- Platinum ACCA Approved Employer
- AAT Accredited Employer
- Regular Staff Parties
- Subsidised Lunches
- Monthly Staff Lottery
- £100 Reward for Client & Employee Referrals
- Ongoing Charity Support
- Social and Sports Activities
- Modern, Open-plan Working Environments
- Equal Opportunities Employer

... And many, many more!

Apply today

If you'd like to find out more, or if you think you're the right person for us, then please send a CV to careers@astonshaw.co.uk or apply via the form on our careers page on our website: www.astonshaw.co.uk/careers.



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